



Canadian
Transportation
Agency

Office
des transports
du Canada

Canada

LONG-HAUL INTERSWITCHING APPLICATION FORM FOR FREIGHT RAIL SHIPPERS

BEFORE YOU APPLY

Only freight rail shippers who are eligible for Long-Haul Interswitching (LHI) should use this form. Before you continue, [check to see whether you are eligible](#).

You can also read our [Guide to LHI](#) for more information.

I confirm that I checked my eligibility and I believe I am eligible to apply for LHI

1. Your contact information

Company Name

First Name

Last Name

Title

Phone Number

Email

Fax

Street number and street name or P.O. box or rural route

City or municipality

Province or territory or state

Country

Postal code or zip code

2. Your representative

Is a lawyer or other person helping you to apply for LHI (acting as your representative)?

- No, I am representing the above company**
- Yes, a Lawyer** (member of the bar of a Canadian province or territory)
- Yes, Other** (not a lawyer)

If you answered **Lawyer**, you need to provide the information below.

If you answered **Other**, you want someone to represent you in your LHI case and that person is not a lawyer, you must authorize them to be your representative and send us the authorization. These [instructions](#) explain how to do this.

Lawyer name and contact information

First Name

Last Name

Firm or Organization Name

Phone Number

Email

Fax

Street number and street name or P.O. box or rural route

City or municipality

Province or territory or state

Country

Postal code or zip code

3. Reasons for your application

Why are you applying for LHI? You can select one or both.

- Not satisfied with rate charged or proposed by Local Carrier
- Not satisfied with service terms offered by Local Carrier

What is the company name of your Local Carrier? You must select one of the following carriers:

- Canadian National (CN)
- Canadian Pacific (CP)
- BNSF
- CSX
- Norfolk Southern
- Union Pacific

What is the name and contact information of your contact at the Local Carrier?

First Name

Last Name

Title

Phone Number

Email

Fax

Street number and street name or P.O. box or rural route

City or municipality

Province or territory or state

Country

Postal code or zip code

4. Your disagreement with the Local Carrier

Tell us about your disagreement with the Local Carrier over their LHI offer.

Tell us how you tried to resolve the disagreement (such as meetings, calls, email, and mediation). You must also give us a copy of the meeting notes, email exchanges, or other documents that support your description.

If you have other information that would help us to understand the disagreement, please provide it here.

5. How you want your traffic to move under LHI

Which railway company will you use as your Connecting Carrier?

Tell us about the interchange where you want your traffic switched between the Local and Connecting Carriers.

Name and location of the interchange.

Why do you believe this interchange is the closest one to your traffic's O or D point in the reasonable direction of your traffic?

Tell us about your traffic's destination. You do not have to give the company name and address if this is confidential, but you should give the general location (city or township, postal code, approximate latitude and longitude, or rail line mileage point).

Tell us about the continuous route from origin to destination that you have chosen for the movement of your traffic.

Describe the continuous route from origin to destination.

Why did you choose that particular route?

If you have other information you want us to know about the origin, destination, interchange, or route, please provide it here.

6. Your traffic

Tell us about your traffic. Remember: if you get an LHI order, it will apply to the traffic as you describe it in this section.

If you do not have precise answers for some questions, provide your best estimates.

What type of traffic is it? If you know the Standard Transportation Commodity Code (STCC), you may wish to include it in your description.

How much will be moving (what volume)?

How frequently will it be moving?

What is the total distance it will be moving by rail within Canada?

Tell us about the rail cars involved.

What type of cars will be used?

Who owns these cars?

Tell us about the handling requirements and other conditions.

What handling requirements are there for this traffic?

How will the traffic move?

- Single cars
- Blocks of cars
- Unit trains

What conditions are there for moving this traffic?

Tell us about any arrangements for this traffic that you have discussed with the Local Carrier.

Did the Local Carrier offer you any incentive, rebate, rate deduction, or similar?

Did you offer any volume commitments to the Local Carrier?

Tell us when you want the LHI order to start, and how long you want it to last. Usually, the order lasts one year from the day the CTA issues it, but you can have a different start date and duration, if the Local Carrier agrees.

Start date

- Same day the CTA issues the order (this is no more than 30 days after we accept your application)
- This date:
(YY/MM/DD) _____ (the Local Carrier will have a chance to agree or disagree)

Duration

- One year
- This amount of time:
Time _____ (the Local Carrier will have a chance to agree or disagree)

ABOUT CONFIDENTIAL INFORMATION

If accepted, your LHI application and all supporting documents you send us will be made available to the public on request or could be made public as part of an LHI order. If any of your documents includes information that you think would cause specific direct harm if made public, you can ask us to hold that information in confidence. The CTA does not automatically approve these requests, but considers them carefully, on a case-by-case basis.

To request confidentiality for a document, you must provide two versions of it and a rationale, as outlined in these [instructions](#).

7. Your undertaking to the Local Carrier

As part of your application, you must commit to move the traffic you described above with the Local Carrier between the O or D point that is served by the Local Carrier and the closest interchange in Canada, in accordance with the LHI order. This is called your undertaking to the Local Carrier. You can use these instructions to [create your undertaking](#).

8. Final checklist

Remember to send your signed undertaking, which is a required document, and any supporting documents. For example, send the following if you have them:

- copies of meeting notes, emails, or other records showing you tried to resolve your dispute with the Local Carrier, and
- maps showing the interchange, the proposed continuous route, and the rail line between origin and destination.

You can send these documents by email or fax.

Email address: secretariat@otc-cta.gc.ca

Fax number: 819-953-5253

If there is information in this form or your supporting documents that you believe could cause harm if made public, remember to [request confidentiality](#).

If you want someone to represent you in your LHI case and that person is not a lawyer, remember to authorize them to be your Representative and send us the [authorization](#).

9. Confirmation

By submitting this form, I confirm that I am applying for a Long-Haul Interswitching order under section 129 of the Canada Transportation Act. I understand that if the CTA still has questions about my application or eligibility, I may be asked for more information.