



### Reservation checklist for travelling with an assistance animal

Name: \_\_\_\_\_

Date(s) of travel: \_\_\_\_\_

Reservation no.: \_\_\_\_\_

Address: \_\_\_\_\_

Phone no.: \_\_\_\_\_ Email: \_\_\_\_\_

Service provider: \_\_\_\_\_

#### For the traveller

*Confirm this information before travel*

Notes (e.g. contact person, date notified)

1. Advise the carrier that you will be travelling with an assistance animal. (Try to give the carrier as much advance notice as possible – at least 48 hours is preferred).

2. If you are travelling on a connecting flight (or train) and your animal will need to use a relieving area, make sure you book a flight (or train) with enough time at the connecting point.

3. Book your seats on the aircraft or train. Provide the carrier with details about the animal, such as its weight and size, including measurements.

4. Find out where the relieving areas are located in the terminal(s) you will be using.

5. Make sure you have copies of all documentation related to your assistance animal that you will need to provide while travelling.