# Code-Share Notification Form

**Carrier(s) may use this form when submitting a code-share notification to the Agency.**

1. Applicant contact information

Company name of air carrier or name of agent submitting this notification

Enter company name and agent

Address

Enter address

City

Enter city

Province / Territory

Enter province or territory

Country

Enter country

Postal code

Enter postal code

Name of contact person

Enter name of contact

Contact's phone number

Enter phone number

Contact's title

Enter title

Contact's fax number

Enter fax

Contact's e-mail address

Enter email

1. Type of service

Please describe below the services proposed in this notification. If applicable, indicate if seeking an amendment of an existing notification.

Enter a description

1. Marketing carrier information

Legal name of marketing carrier (as on licence)

Enter legal name of marketing carrier

Trade name(s) (if applicable)

Enter trade name(s)

CTA Licence number

Enter CTA licence number

1. Operating carrier information

Legal name of operating carrier

Enter legal name of lessor

Trade name(s) (if applicable)

Enter trade names

CTA Licence number (if applicable)

Enter CTA Licence number

Canadian Aviation Document (CAD) number (if applicable)

Enter CAD number

1. Description of code-share arrangement

Provide a description of the code-share arrangement:

Enter a description

1. Justification of code-share service

Provide a description of the reasons for use by the marketing carrier(s) of aircraft with flight crew provided by the operating carrier(s) pursuant to a code-share arrangement:

Enter a description

1. Licence, Canadian aviation document and liability insurance statement

Provide a statement that the appropriate licence, the Canadian aviation document held by the parties to the code-share arrangement and the liability insurance coverage referred to in subsection 8.2(4) of the *Air Transportation Regulations* (ATR) are in effect and that the liability insurance coverage is available for inspection by the Agency upon request:

Enter a statement

The following contains detailed information on insurance requirements:

* [Air carrier liability insurance requirements for wet-leasing, block space and code-sharing arrangements](https://otc-cta.gc.ca/eng/air-carrier-liability-insurance-requirements).
1. Aircraft information

Provide a description of the aircraft type(s) to be used, including their maximum carrying capacity:

Enter a description

1. Nature of the proposed service

Please indicate:

1. The points to be served,

Enter the points

1. the frequency of service, and

Enter the frequency

1. the period covered by the proposed service:

From:

 Enter the start date

To:

 Enter the end date

OR

Indefinite period [ ]

1. Commencement date

Enter a commencement date

1. Authorized officer statement

**Note:** Under section 173(1) of the Canada Transportation Act (CTA), no person shall knowingly make any false or misleading statement or knowingly provide false or misleading information to the Canadian Transportation Agency (Agency) or the Minister of Transport or to any person acting on behalf of the Agency or the Minister in connection with any matter under the CTA. Pursuant to section 174, every person who contravenes a provision of this act or a regulation or order made under this act, other than an order made under section 47, is guilty of an offence punishable on summary conviction and liable to a fine.

**I certify that the information given herein, in support of this notification, is true, accurate and complete to the best of my knowledge and belief.**

Full name of authorized officer or agent:

Enter full name of authorized officer or agent

Title of authorized officer or agent:

Enter title of authorized officer or agent

1. Submission instructions

The completed notification form should be submitted to the Agency by e-mail (preferred) or fax.

* Email: licence@otc-cta.gc.ca
* Fax: 819-953-5562 or 819-953-8798

Questions concerning the requirements describes in this form may be addressed to licence@otc-cta.gc.ca