



REQUEST FOR BIOGRAPHICAL INFORMATION

Opportunity for arbitrators to be selected for the Canadian Transportation Agency rosters

Table of Contents

REQUEST FOR BIOGRAPHICAL INFORMATION	1
Contact Information.....	1
Education.....	3
Arbitration Designation.....	4
Arbitration Training.....	4
Commercial Litigation Experience.....	5
Experience as an Arbitrator, Adjudicator or Judge.....	6
Work Samples.....	7
Transportation Specific Legislation.....	7
For Rail Specialization – Legislation, Regulations, and Procedures.....	7
For Marine Specialization – Legislation, Regulations, and Procedures.....	7
For Air Specialization – Legislation, Regulations, and Procedures.....	8
Familiarity with Transportation and Transportation Law.....	8
Disclosure.....	8
Conflict.....	8
Fees.....	9
Availability.....	9
Signed Agreement.....	9
Application Checklist.....	10

Contact Information

Please note that completion of this form is lengthy. You may be required to save and return to complete. If you have any questions or need help please contact Martina Faith at Martina.Faith@otc-cta.gc.ca



Date of this version	October 11, 2018
First name	KENT
Last name	WOODRUFF
Middle initial	G
Honorifics	CHARTERED ARBITRATOR, CHARTERED MEDIATOR
Professional title	
Firm name	COMMERCIAL DISPUTE RESOLUTION
Address line 1	1441 MOUNT DUFFEREIN DRIVE
Address line 2	
City	KAMLOOPS
Province	British Columbia
Postal code	V2E 1A1
Secondary address (please indicate street, city, province and postal code)	
Telephone (office)	250 374 1594
Telephone (mobile)	
Telephone (other)	250 3741593
Fax	250 374 1594
E-mail	kentlynn@telus.net
Web site URL	
LinkedIn URL	
Facebook	
Other social media links	
Region of residence	Western Canada and North



Willingness to travel within and to other provinces? Please specify provinces.	<input checked="" type="checkbox"/> All provinces <input type="checkbox"/> British Columbia <input type="checkbox"/> Alberta <input type="checkbox"/> Saskatchewan <input type="checkbox"/> Manitoba <input type="checkbox"/> Ontario <input type="checkbox"/> Quebec <input type="checkbox"/> New Brunswick <input type="checkbox"/> Nova Scotia <input type="checkbox"/> Newfoundland and Labrador <input type="checkbox"/> Prince Edward Island <input type="checkbox"/> Yukon <input type="checkbox"/> Northwest Territories <input type="checkbox"/> Nunavut
Languages spoken	<input checked="" type="checkbox"/> English <input type="checkbox"/> French

Education

Please list degree(s), institution(s) attended and year degree(s) conferred below.

Degree	Institution attended	Year degree conferred
BACHELOR OF COMMERCE – ACCOUNTING MAJOR	UNIVERSITY OF OTTAWA	1963
BACHELOR OF LAWS	UNIVERSITY OF WESTERN ONTARIO	1972

Please list courses or degrees in **Economics**, if any.

Courses	Institution attended	Year
Basic economics	University of Ottawa	1960

Please list courses or degrees in **Finance and Accounting**, if any.

Courses	Institution attended	Year
Money and Banking	University of Western Ontario	1972



3 years of accounting courses – 4 in total	University of Ottawa	1960- 63
Income tax	University of Ottawa	1962
Auditing	University of Ottawa	1963

Please list courses relating to **logistics, transportation or transportation law**, if any.

Courses	Institution attended	Year

Arbitration Designation

Please list below the designation(s), certification(s) or accreditation(s) in arbitration received from any recognized institution(s) and the year(s) conferred.

Designation	Organization	Year conferred
Chartered Arbitrator	ADR Institute of Canada	1994
McGowan Award of Excellence	ADR institute of Canada	2000

Arbitration Training

Please list below the **arbitration training** or course(s), if any, along with the institution providing the training and the year that you received this training.

Course	Institutions	Year
Arbitration 2 and 3	BCAMI	1989- 1990
CAMVAP TRAINING	CAMVAP	1994 – PRESENT
BC Residential Tenancy	B.C. Govt.	1994 – 2006
Continuing Legal Education	BC Law Society	1989 - present
Health Professions Review Board	HRB BC	February 2015
Insurance Dispute Resolution Services	Insurance Brokers of BC	1998



Yearly symposiums – attended most	BCAMI	1989 – present
Yearly symposiums – attended all 1990 – 2001 and now every 3 or 4 years depending on topics and location	ADR Institute of Canada	1990 - present

Commercial Litigation Experience

Please specify approximate number of commercial cases in which you have acted as counsel.

100

Please list range of years over which these cases occurred.

1972-1991

Please list law firms with which you were associated, according to years.

Firm name	Duration
Whist, Webber & Woodruff 1972	9 years
Woodruff and Donaldson 1981	3 years
HMZ Law 1983	7 years
Self-1991 to present	24 years

Did you typically represent plaintiff, respondent or both? Please provide your answer as a percentage.	Response
Plaintiff	50%
Respondent	50%

Please list by subject area, the three most complex commercial cases with which you have been involved as counsel in arbitrations or litigation, the kind of evidence presented, what experts were involved, quantum in issue and duration of case.



Area of commercial litigation (e.g. patent infringement)	Kind of evidence presented	What type of experts were involved	Quantum (value of claim)	Duration (time in court)
Commercial lease	Oral	appraisers	?	4 days
Vendor's Lien	Oral	none	½ million	4 days
Expropriation by City	Oral	Appraisers, agrologists	½ million	3 days

Experience as an Arbitrator, Adjudicator or Judge

Please specify approximate number of cases in which you have acted as an arbitrator, judge or tribunal adjudicator. Please note that there are cells, in the table below, in which you are asked to provide the court level and tribunal.

	Arbitrator	Judge	Tribunal Adjudicator
Number of cases	300		Residential Tenancy - 5,000
Over what period of years	1991-present		
Number of commercial cases	280		
Over what period of years	1991- present		
Level of court			
Please specify tribunal	CAMVAP – 100 Crop Insurance appeal -100 Appointed by parties - 80		Residential Tenancy Arbitrator

Please list by subject area the three most complex commercial cases in which you acted as arbitrator, judge or adjudicator, the kind of evidence presented, experts involved, quantum in issue and duration of hearing.



Please specify your role	Area of commercial litigation	Evidence presented	Experts included	Quantum (value of claim)	Duration (time in court)
Tribunal chair	Joint Venture	Oral and written	appraiser	1 million	5 days
Appeal arbitrator	Crop Insurance	Oral and written	Agrologists	2 million	5 days
Arbitrator	Joint venture	Oral		1 million	7 days

Work Samples

Please provide a written award (redacted) or decision that you have written. Files should be attached to this submission. Only .pdf or .doc files are accepted.

Transportation Specific Legislation

FOR RAIL SPECIALIZATION – LEGISLATION, REGULATIONS, AND PROCEDURES

Please rate your current familiarity with the following using "Very familiar", "Fair" or "Not familiar".	Response
<i>Railway Costing Regulations – SOR/80-310</i>	Fair
<i>Railway Third Party Liability Insurance Coverage Regulations – SOR/96-337</i>	Fair
<i>Railway Traffic Liability Regulations – SOR/91-488</i>	Not familiar
<i>Carriers and Transportation and Grain Handling Undertakings Information Regulations – SOR/96-334</i>	Not familiar
<i>Railway Interswitching Regulations – SOR/88-41</i>	Not familiar

Please provide details explaining how you became familiar with this material.

Worked as an internal auditor with Shell Canada – dealt with rail car demurrage and rail costs

FOR MARINE SPECIALIZATION – LEGISLATION, REGULATIONS, AND PROCEDURES

Please rate your current familiarity with the following using "Very familiar", "Fair" or "Not familiar":	Response
<i>Canada Marine Act – S.C. 1998, c. 10</i>	Not familiar
<i>Coasting Trade Act – S.C. 1992, c. 31</i>	Not familiar



<i>Pilotage Act</i> – R.S.C. 1985, c. P-14	Not familiar
<i>Shipping Conferences Exemption Act, 1987</i> – R.S.C., 1985, c. 17 (3rd Supp.)	Not familiar

Please provide details explaining how you became familiar with this material.

FOR AIR SPECIALIZATION – LEGISLATION, REGULATIONS, AND PROCEDURES

Please rate your current familiarity with the following using "Very familiar", "Fair" or "Not familiar":	Response
<i>Air Transportation Regulations</i> – SOR/88-58	Fair

Please provide details explaining how you became familiar with this material.

In the past I represented two small commercial airline companies

Familiarity with Transportation and Transportation Law

Please describe your background involvement in the transportation industry or transportation law, if any.

Acted for Insurance Company for bankrupt insurance carriers on trucking claims

Disclosure

If you have ever worked for, been associated with, or have a current or past interest in a transportation carrier or shipper in rail, marine or air, please provide details below:

Prior to 1990 acted as Counsel for two small commercial floatplane companies

Conflict

If you OR YOUR FIRM currently represent, or have in the past represented, a carrier please advise.

Between 1980 – 1990 acted for two small commercial floatplane operators

If you OR YOUR FIRM currently represent, or have ever represented, a company in a matter relating to shipment of goods, please advise.

In 1972 sued the Whitepass Rail and Shipping Co over damaged goods



Fees

Please provide daily and hourly rates	Response
Daily	\$1500
Hourly	\$225

Availability

How many months in advance are you booked for?

One month

Signed Agreement

PLEASE NOTE THAT YOUR APPLICATION IS NOT COMPLETE WITHOUT PROOF OF INSURANCE AND THE SIGNED AGREEMENT THAT YOU WILL FIND BELOW.

The information I have provided describes accurately my qualifications and experience.

I understand that:

- Roster members will be selected based on the criteria set out in this request for biographical information.
- The biographical information provided by me in this request for biographical information will appear online ON the Agency's Web site.
- Rosters and roster members may be reviewed every two years.
- Being accepted as a roster member does not guarantee that I will receive work under the *Canada Transportation Act*.
- The Canada Transportation Agency is in no way responsible for any fees, expenses or outstanding payments, all of which shall be billed by the arbitrator to the parties to any proceeding under the *Canada Transportation Act*.

If my request is accepted, I will comply with all the conditions of the program, including but not limited to the following:

- Compliance with the Canadian Transportation Agency's Code of Values and Ethics.
- Maintenance of insurance at the required level.

Please provide proof of insurance	Response
Policy number #	#LPL 15-01-01 BC 00308
Issuer	BC law Society Trisura



Signed on	
in the province of	
Signature (Please sign the form digitally by typing your first and last name.)	* Signed on original copy

Application Checklist

Please do not include a resume. If you have any questions or need help, please contact Martina Faith at Martina.Faith@otc-cta.gc.ca.

If you wish to be considered for the roster, please ensure that you completed the following:

Checklist

- Filled out the Application Form
- Provided your work sample
- Provided your digital signature above
- Faxed us (819-953-6613) or attached as a PDF, the proof of insurance